

# BGA NetClassroom - Online Grades & Assignments



*NetClassroom* is linked from the BGA web portal and offers online access to academic information, including grades, attendance, conduct, and report cards.

## NetClassroom Basics

- Use the yellow navigation bar at the top of the page to open new pages. For example, from the **Students** menu, you can access the Grades or Assignments pages.



- You can select the information to appear on your NetClassroom **Home** page by clicking **Customize** on the navigation bar.
- To update your mailing address in our database, select the **Administrative** menu on the navigation bar, and then click on **Change Address**.
- Use the task bar on the left side of the screen to control what information appears and in what format. For example, on the Schedule page, you can select to display schedules in a list, grid, or calendar and select the academic year and term to show.
- Please don't use the "Back" or "Forwards" buttons on your browser to navigate.

## NetClassroom Ensures Each Family's Privacy

**Parents.** With your unique *NetClassroom* user ID and password, you can view academic records for your child or children. Other users cannot access your family's information.

**Students.** With your unique *NetClassroom* user ID and password, you can view your own academic records. Other students cannot access your information.

## Logging Into NetClassroom & Changing Your Password

There is a link on the BGA website portal, or you can enter the following web address:

<http://bganetclassroom.battlegroundacademy.org/NetClassroom7>

(For easier access, add this URL to your bookmarks or favorites.)

- Please note that NetClassroom works with either Internet Explorer or Firefox web browser.
  - If you have an Apple Macintosh computer you must use Firefox and not Safari.
- On the NetClassroom login screen, enter your online user ID and password. For security reasons, do not share this information with anyone. If you do not know your username or password, please call the principal's office to retrieve it. (New families will be mailed this information.)
- To edit your online password, select **Change Password** from the **Administrative** menu. Your password can be a maximum of 20 characters and is not case-sensitive. Select a password that others cannot easily guess. Please note that your password is stored in our database in clear text, and school officers have access to it.

## NetClassroom Helps Keep You Informed

*NetClassroom* gives you easy access to grades, assignments, schedules, report cards, attendance, and conduct.

- **View grades.** To open the Grades page, select **Grades** from the **Students** menu. On the Daily Grades page, you can view a running marking column average and running category averages for a marking column and class. The ***Percent of Grade*** column displays the percentage of the grade each category is worth (such as 20% for the Homework category, 20% for the Quizzes category, and 60% for the Tests category). You can also use the **Category** field to determine the assignments to appear. For example, select Tests in the **Category** field to display only assignments in the Tests category. To list each assignment grade as a percentage (score divided by maximum achievable score), you can select Percentage in the **Grade to Display** field. For example, if a student scores 20 out of a possible 25 points, the assignment grade displays as 80%. To list both the actual numeric score and the maximum achievable score for each assignment grade, you can select Actual Points in the **Grade to Display** field. You can access the Daily Grades page by either clicking a marking column grade on the Grades page or clicking the check mark picture beside a class name on the Assignments page.
- **View the dates and details of homework assignments, quizzes, and tests.** To open the Assignments page, select **Assignments** from the **Students** menu. On this page, you can view assignment information by day, week, or month. To open the Daily Grades page for a class, click the check mark picture beside the class name.
- **Find out when classes meet.** To open the Schedule page, select **Schedule** from the **Classes** menu. On the Schedule page, you can view a student's schedule for a specific academic year, session, and term.
- **Review report cards.** To view the most recent report card, select **Report Card** from the **Students** menu.
- **Keep track of absences and tardies.** To open the Attendance page, select **Attendance** from the **Students** menu. On this page, you can list attendance by day or class.
- **View conduct records.** To open the Conduct page, select **Conduct** from the **Student Life** menu. On this page, you can view the date, infraction, consequence, the faculty/staff member who reported the infraction, the faculty/staff member assigned to the consequence, and the status of the consequence.
- **Access teacher email addresses.** On the Grades page, you can click a teacher's name to view contact information for the teacher on the Faculty Information page.
- **Change your address online.** To open the Change Primary Address page, select **Change Address** from the **Administrative** menu. On the Change Primary Address page, you can update your address in our records.

## NetClassroom FAQs

For answers to common questions, select **FAQs** from the **Administrative** menu.